

HOW CAN ISO 9001:2015 HELP YOUR COMPANY?

Introduction

When you operate a business, you may encounter other businesses that boast about their ISO 9001 certification, or you may encounter **customers who want to know if you are ISO 9001 certified**. The ISO 9001 system can help you to improve your business through quality management, so this document helps you understand what ISO 9001 is, and helps you determine if it could benefit your organization.

Implementing an effective and robust Quality Management System (QMS) will help you to **focus** on the important areas of your business and **improve efficiency**. The management processes that are to be established throughout your business as part of the QMS will provide a sound foundation, **leading to increased productivity and profit**. This, in turn, will improve your **customer acquisition and retention**.

ISO 9001 aims to provide a practical and workable Quality Management System for improving and monitoring all areas of your business and is suitable for implementation in any organization: big or small, for-profit or not-for-profit, private or government. When implemented correctly, organizations can also become certified against the standard. A valid ISO 9001 certificate will be a **prerequisite for some of your customers** and a **“nice to have” for others**, when they are considering suppliers. **It gives your customers confidence that you are working to standards and procedures that will provide them with a high standard of customer service.**

Why customers like ISO 9001-certified suppliers?

An ISO 9001 certificate means that potential customers **do not have to audit a company's processes**; this audit has already been completed internally by the company itself, as well as by an independent external (certification) auditor. For this reason, ISO 9001 is critical for many businesses **to be competitive** in the marketplace.

The **ISO 9001:2015** standard is recognized worldwide and your potential customers will understand the benefits of working with companies that are ISO 9001:2015 certified. In fact, some of them **will only do**

business with certified companies because it gives them assurance that your management systems are constantly assessed and approved.

Such customers know from experience that working with ISO 9001-certified companies provides **many advantages**:

- Minimizes mistakes;
- Improves reporting and communications;
- Improves quality of products and services;
- Makes production scheduling and delivery more reliable;
- Assures that standards are maintained by annual assessments;

Quality Management System – what is this?

A Quality Management System, or **QMS**, is a **set of documentation** that includes **processes, procedures, policies, and records**. These documents **describe the rules** within a company that prescribe how **products** and / or **services** are **created and provided to customers**. A successful QMS needs to be designed around the specific requirements of the company and its products and services, but ISO 9001 can serve as a guide for companies during implementation, so that all important components are present in the QMS.

It is important to stress that ISO 9001 is not a **rigid** set of requirements, and that organizations **have flexibility in how they implement** their Quality Management System. This freedom allows the ISO 9001 standard to be used in a wide range of organizations, and in businesses large and small.

One important aspect of ISO 9001 is its **process-oriented approach**. **Instead of looking at a company's departments and individual processes, ISO 9001 requires that a company look at "the big picture."** How do processes interact? Can they be integrated with one another? What are the important aspects of products and services?

What does ISO 9001 bring to your company?

What ISO 9001 can bring to your business may **surprise** you. Organizations of all sizes have found tremendous benefits with this standard, including **big savings** in both costs and efficiency. Here's how your company might benefit:

Increased efficiency – A QMS based on ISO 9001 uses a **process approach** that examines each process within your company, as well as how those processes interact. In this way, it becomes easier to determine where you can make improvements, and where you can combine and save resources.

Better customer satisfaction – A main focus of ISO is **raising the satisfaction of customers** by properly determining and achieving customer requirements. And, when you have higher rates of customer satisfaction, you see higher rates of repeat business.

Access to new customers – In many cases, government or military contracts are **conditioned by having ISO 9001 certified**. Having your QMS certified against ISO 9001 will open many doors to your company and enable you to participate in **public tenders**.

Improved public image – By showing that you have been professionally certified, you show your customers and the public at large that you utilize a system dedicated to **improving customer satisfaction**. They will know that you can meet customer requirements and deliver promised results.

Better decision making – A successful Quality Management System depends on good decision making based on sound evidence. This allows a company to **better use its resources** to address problems, improve efficiency, and increase effectiveness.

Make improvement the norm – Because the main goal of ISO 9001 is continual improvement, your company can realize greater and **greater savings of resources like time and money**. If your company culture is continual improvement, then your employees will naturally focus their talents on making their own processes better.

Engaged workforce – There is no one better suited to discover solutions for improving a process than the employees who spend their days working within that process. When **employees are encouraged to improve their processes, rather than just managing them**, they become more engaged in the success of the company as a whole.

How can ISO 9001 help Small and Medium Business (SMB) challenges?

Growing too fast: While growth is desirable, **overexpansion is a serious error**. **Set realistic goals and expand only as needs dictate**. With well-defined processes you will be able to identify where the pinch points will come from taking on new business, and react accordingly.

Failing to track your finances: Look at businesses that fail and you'll find that many of them took on too much debt and failed to manage their cash flow. **Managing the cash is critical in small businesses**. ISO 9001, with its **customer focus principle**, enables you to be close to customers – and delivering on their expectations should mean that payments are made on time and queries delaying payment reduced.

Lack of reserve capital: Be prepared for unexpected **increases in the costs of things** like utilities, materials, and labor. Make sure you keep enough reserve cash to carry you through tough times and seasonal slowdowns. ISO 9001 has **strong emphasis on managing resources and providing support to company processes**. Planning and managing resources will prevent your company from running out of them while achieving its objectives.

Poor execution: Poor customer service and overall employee incompetence will quickly sink your business. Make sure your employees place a premium on customer service. Develop systems and processes for how tasks should be accomplished, and create internal controls to monitor them. The core requirement of ISO 9001 is **meeting customer expectations and managing satisfaction**. The regular audit of internal processes and measurement of satisfaction will ensure that your focus on customers is maintained.

An inadequate business plan: A well-thought-out business plan forces you to think about the future and the challenges you'll face. It also forces you to consider your financial needs, your marketing and management plans, your competition, and your overall strategy. Having a **plan is critical**, but it's also important that the plan is **communicated throughout the business and everyone knows their role and is trained to do the job**. ISO 9001 pays particular attention to this.

Failing to change with the times: The ability to recognize opportunities and be flexible enough to adapt is crucial to surviving and thriving. The focus on customers and the requirement to continually improve will assist in keeping you focused on changes in the marketplace. The system will also assist in ensuring that the **agreed change is carried out in a structured manner**.

Ineffective marketing: Customers can't do business with you if they don't know you're there. It doesn't cost a lot to advertise and promote your business through online marketing, social media, email, local search, and more. Should you go for certification against ISO 9001, you will be able to promote your success, enhancing your own marketing.

Underestimating the competition: Customer loyalty doesn't just happen – you have to earn it. **Watch your competition and stay one step ahead of them**. If you don't take care of your customers, your competition will. **Measurement of customer satisfaction is a key part of ISO 9001**, so you will be able to identify trends in retention, and repeat purchase, two indicators of customer satisfaction.

Why ISO 9001 should be seen as a business management system?

ISO 9001 requirements include everything necessary for managing an organization, and that includes all processes needed to manage resources and other top-level processes. The scope of the Quality Management System must include every part of the business, from sales and planning activities, all the way to delivery and post-delivery. The truth is, some organizations have advanced to a level in which the term "quality" isn't even used. **The QMS has simply become the way they do business!**

The way ISO 9001 works, organizations are given nearly unlimited leeway in deciding how to meet the requirements. **The standard outlines the basic rules of what must be done, but it does not prescribe how to do it**. As an example, ISO 9001 states that a document's current revision status must be recorded, but it does not specify how it must be recorded—you can choose to go by date, or use a revision number, or some other means. Because of this flexibility, the **ISO 9001 standard allows you to keep the processes you already have (if they work)**, and it can become the foundation for your company to apply other standards and build other management systems. This makes it easy for a company to add another system for IT management or environmental management, and share resources among them.

Think of ISO 9001 as a framework you can utilize to help your company become better at everything it does. Using this structure, which is based on continuous improvement, you can begin with what your company already does well, and develop an improved system around your business and its customers. By **creating a better system for how your company does business**, you will better meet customer requirements and provide better customer service. When you look at it this way, why would you not want to improve the way you do business and keep your customers clamoring for more?

Conclusion

With the QMS in place and working for you, the organization is focused towards the Quality Goals. Management is provided with data on a continual basis, and is able to see progress or lack of progress towards goals and take appropriate action. The organized, scheduled process of conducting Management Review ensures that this evaluation takes place. It provides the mechanism of reviewing goals and performance against goals on a scheduled basis, and for taking action based on the evaluation.

The results of certification against ISO 9001:

- Well-defined and documented procedures improve the consistency of output.
- Quality is constantly measured.
- Procedures ensure corrective action is taken whenever defects occur.
- Defect rates decrease.
- Defects are caught earlier and are corrected at a lower cost.
- Defining procedures identifies current practices that are obsolete or inefficient.
- Documented procedures are easier for new employees to follow.
- Organizations retain or increase market share, increasing sales or revenues.
- The ongoing benefits of ISO 9001 certification

A well-designed and implemented Quality Management System based on ISO 9001 has been shown to provide organizations with the following benefits:

- You will have consistent, repeatable processes and a common system.
- You will have fewer problems with failures in service or product quality.
- Your people will know what to do and how you want it done.
- You will have more business, because you can sell to new markets or because having the endorsement will distinguish you in the marketplace.
- You'll know more quickly if things are going wrong, and where; you stop spending money or wasting time on the same old problems. Many problems will disappear because you know how to prevent them; if they do come up, you'll know how to fix them faster.

Better management control and reporting – which means that you know how your business is doing.